



LOUISIANA DEPARTMENT OF INSURANCE  
SURPLUS LINE PRODUCER'S QUARTERLY TAX STATEMENT  
FORM 1265

Insurance Premium Tax Division  
P. O. Box 94214, Baton Rouge, LA 70804-9214

Tax Statement  
For The

☐ First Quarter  
☐ Second Quarter  
☐ Third Quarter  
☐ Fourth Quarter  
YEAR \_\_\_\_\_

This form stating gross premiums on Louisiana risks placed as surplus lines, must be filed in accordance with L.R.S. 22:1265A(1), which states in part:

*"On or before March first, June first, September first, and December first of each year, each surplus lines broker shall transmit to the commissioner of insurance a surplus lines tax report for the prior calendar quarter".*

In addition, the 5% surplus lines tax must be paid as provided by L.R.S. 22:1265A(2), and if any, a penalty of 10% of the tax is due and payable to the Commissioner of Insurance as outlined in L.R.S. 22:1266.

**The quarters and due dates are as follows:**

First Quarter:	January 1 through March 31st	DUE:	June 1st
Second Quarter:	April 1 through June 30th	DUE:	September 1st
Third Quarter:	July 1 through September 30th	DUE:	December 1st
Fourth Quarter:	October 1 through December 31st	DUE:	March 1st

Name \_\_\_\_\_ Surplus Line Producer Number \_\_\_\_\_  
Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Contact Person \_\_\_\_\_ Title \_\_\_\_\_ Phone # (\_\_\_\_\_) \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

**CALCULATION OF TAXABLE PREMIUMS, TAX DUE, AND LATE PENALTY**

ITEM	PREMIUMS	TAX	PENALTY	SUBTOTALS
1. TOTAL TAXABLE QUARTERLY PREMIUMS (ON-TIME)	\$			
2. TAX DUE ON ON-TIME PREMIUMS (Line 1 x 5%)		\$	▶▶▶	\$

3. TOTAL <b>LATE</b> TAXABLE PREMIUMS	\$			
4. TAX ON <b>LATE</b> PREMIUMS (Line 3 x 5%)		\$	▶▶▶	\$
5. PENALTY ON <b>LATE</b> PREMIUMS (Line 4 x 10%)			\$ ▶	\$
6. <b>SUBTOTAL (Late Tax and Penalty Due)</b> (Line 4 + Line 5)				\$

**NOTE:** If statement is filed after the quarter's due date, all premiums on that statement should be reported as LATE.

ITEM	TAX AND PENALTY DUE
7. TOTAL TAX AND PENALTY DUE (Lines 2 + 6 above)	\$
8. LESS: CARRYFORWARD CREDIT FROM PREVIOUS QUARTERS	\$
9. NET TAX AND PENALTY DUE (Line 7 less Line 8) (SUBMIT CHECK FOR THIS AMOUNT)	\$

CHECK IN THE AMOUNT OF \$ \_\_\_\_\_, payable to the Commissioner of Insurance, State of Louisiana is attached hereto.

FOR DEPARTMENT USE ONLY, DO NOT WRITE IN THIS SPACE: REVIEWED BY \_\_\_\_\_ DATE \_\_\_\_\_ RECEIPT NUMBER \_\_\_\_\_







Producer Number:

Producer Name:

STATE: \_\_\_\_\_

PARISH OR COUNTY: \_\_\_\_\_

THE UNDERSIGNED ATTESTS THAT THIS IS A STATEMENT OF QUARTERLY GROSS PREMIUMS ON RISKS LOCATED IN THE STATE OF LOUISIANA PLACED AS SURPLUS LINES, WITHOUT ANY DEDUCTIONS FOR DIVIDENDS PAID OR OTHERWISE CREDITED TO POLICYHOLDERS, AS REQUIRED BY TITLE 22, FOR THE QUARTER AND YEAR INDICATED ON THIS FORM. THE UNDERSIGNED ALSO ATTESTS THAT THEY ARE A LICENSED SURPLUS LINES PRODUCER IN THE STATE OF LOUISIANA AND THE TAX REPORTED ON THIS FORM REPRESENTS THE TRUE EXHIBIT OF NET PREMIUMS AND TAXES OWED BY THEM IN LOUISIANA. ALSO, THE APPROVED UNAUTHORIZED INSURANCE COMPANIES, WITH WHICH COVERAGE WAS PLACED, MEET THE REQUIREMENTS OF L.R.S. 22§1262 AND THAT ALL POLICIES HAVE BEEN PROPERLY ENDORSED AND COUNTERSIGNED, PURSUANT TO L.R.S. 22§1258, TO THE BEST OF THE AFFIANT'S KNOWLEDGE, INFORMATION, AND BELIEF.

See Required Signature Note Below ►►►►►

\_\_\_\_\_  
SURPLUS LINES PRODUCER OR AUTHORIZED COUNTERSIGNER

\_\_\_\_\_  
DATE

## FILING INSTRUCTIONS

### Who Must File This Form?

**ALL** Louisiana licensed surplus lines producers until license is cancelled, revoked, or expires (even if there are no premiums to report).

### Due Dates:

First Quarter: June 1                      Third Quarter: December 1  
Second Quarter: September 1              Fourth Quarter: March 1

### Late Statements:

This statement is considered **LATE** if postmarked by the U. S. Postal Service later than the due dates specified above and on the front of this form. If sent through a service other than the U. S. Postal Service without a postmark, the statement will be considered **LATE** if **received** more than one day after the due date.

### Filing Address:

Mailing Address: P. O. Box 94214, Baton Rouge, LA 70804-9214  
Physical Address: 1702 North 3<sup>rd</sup> Street, Baton Rouge, LA 70802

### How to Contact Us:

Phone: (225) 342-1012              Fax: (225) 342-9708  
E-Mail: [taxdivision@ldi.state.la.us](mailto:taxdivision@ldi.state.la.us)

### Required Signature:

If the holder of the Louisiana surplus lines producer's license filing this statement is an individual, that individual must sign this statement.  
  
If the holder is any entity other than an individual, their authorized countersigner must sign this statement.